

Arms Trade Treaty Voluntary Trust Fund

FINAL REPORT

Côte d'Ivoire

Ministry of the Interior and Security

Project No.: ATT.VTF.G2022.005CIV

21 February 2024

Arms Trade Treaty Voluntary Trust Fund - Final Report

Project Number	ATT.VTF.G2022.005CIV
Grantee name	Côte d'Ivoire
Project title	Strengthening the capacity of ECOWAS States to report under the Arms Trade Treaty
Grant Amount	USD 101,514
Final Report submission date	21 February 2024
Period covered under this report (MM/DD/YY – MM/DD/YY)	30 January 2023 – 21 February 2024

1. Project activities and outcomes

a Describe the project outcomes.

L'Atelier de renforcement des capacités sur le rapportage du TCA qui constituait la principale activité du Projet s'est tenu les 7, 8 et 9 Novembre 2023 à Grand-Bassam en Côte d'Ivoire. Il a réuni 63 participants issus de 12 pays de la CEDEAO et du Cameroun. De tous les pays invités, seul le Niger n'a pu envoyer de délégation en raison de la situation politique qui prévalait dans le pays à cette période.

Les activités de suivi permettront d'évaluer l'impact du projet dans les pays participants.

b Describe how the project has assisted your implementation of the ATT.

L'Atelier a permis aux formateurs de recueillir les difficultés rencontrées par les Etats membres de la CEDEAO et le Cameroun, parties au TCA, dans la préparation des rapports annuels au titre de l'article 13 du traité. Ils ont ainsi pu faire des propositions aux Etats participants pour leur permettre de mettre en place des mécanismes durables pour la préparation et la soumission des rapports sur le TCA dans les délais requis.

c List all States that benefitted from the project.

Benin, Burkina Faso, Cameroun, Côte d'Ivoire, Gambie, Ghana, Guinée, Guinée Bissau, Liberia, Nigeria, Sénégal, Sierra Leone, Togo.

d Were all the project activities as specified in the Project Schedule (see Annex G) completed?

Yes No

If no, explain why and describe any problems, constraints and difficulties experienced in implementing the project.

Les activités à réaliser concernent le suivi des Etats de sorte à s'assurer de l'impact du projet. Ces activités pourraient s'étaler sur toute l'année pour éventuellement assister les pays qui éprouveraient des difficultés.

Project progress must be indicated against the Project Schedule (see Attachment 1). Please indicate the Status of all activities highlighted in YELLOW in the Project Schedule. Please also include comments where you think appropriate (e.g. to explain why certain activities have not been completed on time).

What recommendations would you make in this regard?

Nous recommandons que les experts du Secrétariat du TCA se rendent disponible pour apporter une assistance technique aux Etats qui en éprouveront besoin.

e How would you rate the *relevance* of the project (was the project suited to existing priorities and policies of the benefitting State(s))?

Not relevant at all	Not very relevant	Moderately relevant	Relevant	Very relevant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explain your answer:

Les pays bénéficiaires du Projet présentaient des difficultés à élaborer les rapports annuels du TCA. Cette activité avait donc toute son importance dans la mesure où elle visait à les aider à remplir cette obligation prescrite par l'article 13 du Traité.

f How would you rate the *effectiveness* of the project (to what extent has the project attained its stated objectives)?

Not effective at all	Not very effective	Moderately effective	Effective	Very effective
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explain your answer:

Le Projet peut être considéré comme un succès dans la mesure où la quasi-totalité des pays invités (en dehors du Niger) étaient présents à l'Atelier, montrant ainsi la pertinence de l'organisation de cette activité.

Le Projet aura totalement atteint ses objectifs lorsque tous les bénéficiaires auront réussi à élaborer et auront soumis leurs rapports annuels du TCA.

g How would you rate the *efficiency* of the project (to what extent were the project results attained on time and within budget)?

Not efficient at all	Not very efficient	Moderately efficient	Efficient	Very efficient
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Explain your answer:

Le Projet s'est globalement bien déroulé. Toutefois des dépassements budgétaires sont survenus. Cette situation est due pour l'essentiel aux changements de dates qui ont entraînés des surcoûts au niveau des billets d'avions.

h Please describe the impact of the project (i.e. the positive or negative changes or effects that the project results have on the surrounding circumstances).

L'organisation de cet Atelier de renforcement des capacités devrait permettre aux Etats bénéficiaires de se mettre à jour en ce qui concerne les obligations de rapportage conformément à l'Article 13. Si tous les participants semblaient satisfaits de la formation reçue, les activités de suivi-évaluation permettront d'en avoir la confirmation.

- i How would you rate the *sustainability* of the project (to what extent can the project benefits continue after the project has finished)?

Not sustainable at all	Not very sustainable	Moderately sustainable	Sustainable	Very sustainable
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

Ce Projet devrait avoir des effets permanents si les Pays bénéficiaires réussissent à mettre en place des mécanismes solides de collecte des données et d'élaboration des rapports annuels et s'approprient les termes du traité. Il faut pour cela poursuivre l'assistance technique auprès de ces Etats.

- j How will the Project outcomes be further used or applied in the future? Are there plans for the activities to be continued or for the experience gained to be shared?

Les délégués des Etats qui auront réussi la mise en œuvre des mécanismes de rapportage du TCA pourraient à l'avenir être sollicités comme personnes ressources pour assister d'autres Etats.

2. Final expenditure report

Please complete the Worksheet titled 'input' in the VTF Expenditure Template – Final Report (Côte d'Ivoire) in Attachment 2.

3. Certification

Please complete a separate certification for each consultant engaged to undertake the project activities that have been implemented.

For the purposes of this certification:

Grantee means Ministry of the Interior and Security.

Consultant means [Insert name of Consultant]

I [Insert name of authorised person making the declaration] being a person duly authorised by the Grantee hereby certify that:

1. The Consultant was engaged by the Grantee on or after the date the Grant Agreement was executed to deliver services to the Project.
2. The service provided by the Consultant to the Grantee has been completed in accordance with the Grant Agreement.
3. The amount paid by the Grantee to the Consultant for the provision of services to help implement the Grant project to date is [Insert total \$ funding amount in United States dollars]
4. I have attached the tax invoice provided to the Grantee by the Consultant for the provision of services for the Grant project to date.
5. I have attached a receipt from the Consultant confirming that the amount referred to in 3 above has been paid in full by the Grantee.
6. All the information I have provided to the ATT Secretariat (including the contents of this declaration) is complete, true and correct.
7. I am aware of the Grantee's obligations under their Grant Agreement, including the need to keep the ATT Secretariat informed of any circumstances that may impact on the objectives, completion and/or outcomes of the agreed project.
8. I am aware that the Grant Agreement empowers the ATT Secretariat to terminate the Grant Agreement and to request repayment of funds paid to the Grantee where the Grantee is in breach of the Grant Agreement.

Signed Date **15 FEB. 2024**

[Position/ title]

Aboubacar S. DIAKITÉ
Inspecteur Général de Police
Chevalier de l'ordre du Mérite Ivoirien

Please submit this report and signed declaration to ATT Secretariat along with;

- A copy of the tax invoice issued to you by the Consultant for the provision of services
- Proof the Consultant was paid. This could be a receipt issued to you by the Consultant or a bank statement.



Name of Grant Recipient	Côte d'Ivoire
Department or Agency	Ministry of the Interior and Security
Posting Date	01/02/2024
Project code	622022

INSTRUCTIONS
 1) Complete all pink fields only.
 2) Print, sign, scan and email expenditure report to trustfund@thearmstradetreaty.org along with the electronic version.
 3) All original receipts should be chronologically numbered according to the reference number in this report. Copies of all receipts should be emailed with the expenditure report. Original receipts must

Project No.	ATT-VTF-G2022.005CIV
Reporting period	30 Jan 2023 - 21 Feb 2024
Local Currency Code	XOF
Grant Received USD (1st instalment)	50 002,00
Grant Received USD (2nd instalment)	43 002,00

<https://www.oanda.com/currency/converter/>
 Click above first cell for exchange rate site

General Details				Total Budget	Actual spend to date**			Balance of budget available	Balance of funds received
Budget Line	Ref. N°	Description 1	Description 2 - Receipt or Invoice No. - Date	USD	Local Amount	Rate	USD	USD	USD
Travel costs	1	Resource Person from Geneva Office (02 airtickets for 02 participants)		1 300,00		0,0016	4 127,00	-2 827,00	88 877,00
	2	Resource Person from ECOWAS Nigeria (01 airtickets for 01 participants)	Ordre de paiement n°06-2023/TCA6 du 02/11/2023 / Etat d'émargement E04	660,00	280 800	0,0016	460,98	199,02	88 416,02
	3	Participant from Benin (04 airtickets for 04 participants)	Ordre de paiement n°05-2023/TCA6 du 23/10/2023 / Bordereau n°019382 / Facture n°22 314 C094 / 00069 du 20/10/2023	2 040,00	1 148 400	0,0016	1 885,29	154,71	86 530,73
	4	Participant from Burkina Faso (04 airtickets for 04 participants)	Ordre de paiement n°01-2023/TCA6 du 03/04/2023 / Attestation de paiement	2 000,00	1 238 000	0,0016	2 032,38	-32,38	84 498,35
	5	Participant from Gambie (04 airtickets for 04 participants)	Bordereau n°019381 / Facture n°22 314 C094 / 00033 du 03/04/2023	6 084,00	3 626 000	0,0016	5 952,68	131,32	78 545,67
	6	Participant from Ghana (04 airtickets for 04 participants)		1 620,00	1 194 400	0,0016	1 960,81	-340,81	76 584,86
	7	Participant from Guinée (04 airtickets for 04 participants)	Ordre de paiement n°05-2023/TCA6 du 23/10/2023 / Bordereau n°019382 / Facture n°22 314 C094 / 00069 du 20/10/2023	2 432,00	1 510 000	0,0016	2 478,92	-46,92	74 105,94
	8	Participant from Guinée Bissau (04 airtickets for 04 participants)		3 280,00	2 022 000	0,0016	3 319,45	-39,45	70 786,49
	9	Participant from Libéria (04 airtickets for 04 participants)		3 040,00	1 906 000	0,0016	3 129,02	-89,02	67 657,47
	10	Participant from Niger (04 airtickets for 04 participants)	Ordre de paiement n°01-2023/TCA6 du 03/04/2023 / Attestation de paiement / Bordereau n°019381 Facture n°22 314 C094 / 00033 du 03/04/2023	2 740,00	1 904 000	0,0016	3 125,73	-385,73	64 531,74
	11	Participant from Nigeria (04 airtickets for 04 participants)	Ordre de paiement n°05-2023/TCA6 du 23/10/2023 / Bordereau n°019382 / Facture n°22 314 C094 / 00069 du 20/10/2023	2 640,00	1 942 000	0,0016	3 188,12	-548,12	61 343,62
	12	Participant from Sénégal (04 airtickets for 04 participants)		1 600,00	1 216 000	0,0016	1 996,27	-396,27	59 347,35
	13	Participant from Sierra Leone (04 airtickets for 04 participants)	Ordre de paiement n°01-2023/TCA6 du 03/04/2023 / Attestation de paiement	3 600,00	2 368 000	0,0016	3 887,47	-287,47	55 459,88
	14	Participant from Togo (04 airticket for 04 participants)	Bordereau n°019381 / Facture n°22 314 C094 / 00033 du 03/04/2023	2 000,00	820 000	0,0016	1 346,17	653,83	54 113,71
		Participant from Cameroon (01 airticket for 01 participant)	Ordre de paiement n°05-2023/TCA6 du 23/10/2023 / Bordereau n°019382 / Facture n°22 314 C094 / 00069 du 20/10/2023	800,00	440 200	0,0016	722,66	77,34	53 391,05
		Tickets for cancellation fees	Ordre de paiement n°10-2023/TCA6 du 24/11/2023 / Bordereau n°019386 Facture n°22 314 C094 / 00077 du 23/11/2023	5 430,00	300 000	0,0016	5 430,00	-	47 961,05
	15	Terminal allowance for 52 participants (without ivorians participants)	Ordre de paiement n°06-2023/TCA6 du 02/11/2023 / Etats d'émargement E03 à E07	1 248,00	662 400	0,0016	1 087,44	160,56	46 873,61
	16	Transport allowance for 63 participants (without 11 staff Natcom) (Abidjan - Grand-Bassam - Abidjan)	Ordre de paiement n°06-2023/TCA6 du 02/11/2023 / Etats d'émargement E02 à E07	2 520,00	1 248 000	0,0016	2 048,80	471,20	44 824,81
Operating Costs	17	Venue hire for 3-day training (workshop room for 73 participants and secretariat room)	Ordre de paiement n°02-2023/TCA6 du 03/04/2023 / Attestation de paiement / Bordereau n°019381 Ordre de paiement n°08-2023/TCA6 du 14/11/2023 / Bordereau n°019387 Facture n°223305057/0325 du 13/11/2023	3 360,00	896 250	0,0016	1 471,34	1 888,66	43 353,47
	18	Translation equipment for the workshop (French/English/Portuguese) / group of 73 persons	Ordre de paiement n°07-2023/TCA6 du 14/11/2023 / Bordereau n°019387 / Facture n°213141052/0438	9 000,00	4 625 000	0,0016	7 592,71	1 407,29	35 760,76
	19	Desk name plate for 74 participants	Ordre de paiement n°09-2023/TCA6 du 14/11/2023 / Bordereau n°019383 / Facture n°223145023/0132	222,00	133 200	0,0016	218,67	3,33	35 542,09
	20	Lunch for 74 participants for 3 days (74X3= 222)	Ordre de paiement n°02-2023/TCA6 du 03/04/2023 / Attestation de paiement / Bordereau n°019381	5 550,00	3 755 288	0,0016	6 164,93	-614,93	29 377,16
	21	Coffee break for 74 participants twice a day for 3 days (74X2X3= 444)	Ordre de paiement n°08-2023/TCA6 du 14/11/2023 / Bordereau n°019387	2 220,00	1 398 150	0,0016	2 295,30	-75,30	27 081,86
	22	Mineral water for 74 participants twice a day for 3 days (74X2X3= 444)	Facture n°223305057/0325 du 13/11/2023	888,00	466 050	0,0016	765,10	122,90	26 316,76
	23	Mask for participants / pack of 50	Ordre de paiement n°09-2023/TCA6 du 14/11/2023 / Bordereau n°019383	120,00	59 440	0,0016	97,58	22,42	26 219,18
	24	Hand gel for participants / Bottle of 60g	Facture n°223145023/0132 du 03/11/2023	30,00	20 000	0,0016	32,83	-2,83	26 186,35
	25	DSA (for workshop day) for 04 Resource Persons for 3 days (3x4=12)	Ordre de paiement n°06-2023/TCA6 du 02/11/2023 / Etats d'émargement E04 à E07	1 296,00	648 000	0,0016	1 063,80	232,20	25 122,55
	26	DSA (for non-workshop day) for 04 Resource Persons for 1 day (1x4=4)		588,00	352 800	0,0016	579,18	8,82	24 543,37
	27	Dinner allowance for 70 participants (without the Resource Persons) X 4 days (70x4=280)	Ordre de paiement n°06-2023/TCA6 du 02/11/2023 / Etats d'émargement E01, E02, E03 et E14	8 400,00	4 374 000	0,0016	7 180,65	1 219,35	17 362,72
	28	Accommodation for 70 participants (without the Resource Persons) X 4 days (70x4=280)	Ordre de paiement n°02-2023/TCA6 du 03/04/2023 / Attestation de paiement / Bordereau n°019381 Ordre de paiement n°08-2023/TCA6 du 14/11/2023 / Bordereau n°019387 Facture n°223305057/0325 du 13/11/2023	21 000,00	11 520 947	0,0016	18 913,55	2 086,45	-1 550,83
	29	Box of A4 sheet for the workshop		80,00	30 000	0,0016	49,25	30,75	-1 600,08
	30	Printer toner pack of 4 colors for workshop		500,00	312 000	0,0016	512,20	-12,20	-2 112,28
	31	Photocopier toner for the workshop	Ordre de paiement n°09-2023/TCA6 du 14/11/2023	125,00	75 760	0,0016	124,37	0,63	-2 236,65
	32	Flap folder for participants	Bordereau n°019383	370,00	233 100	0,0016	382,67	-12,67	-2 619,32
	33	Notepad for participants	Facture n°223145023/0132 du 03/11/2023	148,00	91 760	0,0016	150,64	-2,64	-2 769,96
	34	Pack of 50 pens for participants		20,00	12 400	0,0016	20,36	-0,36	-2 790,32
	35	Video, photo and media coverage for the workshop for 1 days	Ordre de paiement n°06-2023/TCA6 du 02/11/2023 / Etats d'émargement E08 à E13	750,00	310 000	0,0016	508,92	241,08	-3 299,24
	36	Banner for the workshop	Ordre de paiement n°09-2023/TCA6 du 14/11/2023 / Bordereau n°019383	300,00	160 000	0,0016	262,67	37,33	-3 561,91
	37	Kakemono for the workshop	Facture n°223145023/0132 du 03/11/2023	302,00	184 000	0,0016	302,07	-0,07	-3 863,98
		Translation of PPT					270		
				100 303,00	53 484 345		97 087,98	3 435,02	

* Description 2 - Receipt or Invoice No. - Date: include information on the date of the receipt received, as well as the receipt number. Also include additional information e.g. if the budget line item relates to an airfare, include the airline that issued the ticket, the departure city and arrival city etc.
 **Actual spend to date: insert the actual amount spent on the budget item. If the item was paid for in local currency, insert the figure in the column headed 'Local amount', and it will automatically be calculated in USD. If the item was paid for in USD, enter the figure in the column headed 'USD'.

Signature:

Head of ATT Secretariat:

Boubacar S. Diakité
 Directeur Général de Police
 Chevalier de l'ordre du Mérite Ivoirien
 Date: 28/08/2024

[Signature]
 HEAS: ATT-SECRETARIAT
 Date: 04/09/2024

RECONCILIATION
ATT.VTF.G2022.005CIV
2021

Description	Total budget USD	Actual spend (Interim Report) USD	Actual spend (Final Report) USD	Actual spend (Total) USD	Balance of budget available USD	Balance of funds received USD	% of over- or under-spend
Travel costs							
Resource Person from Geneva Office (02 airtickets for 02 participants)*	1300	0	4127	4127	-2827	88877	317%
Resource Person from ECOWAS Nigeria (01 airtickets for 01 participants)	660	0	461	461	199	88416	70%
Participant from Benin (04 airtickets for 04 participants)	2040	0	1885	1885	155	86530	92%
Participant from Burkina Faso (04 airtickets for 04 participants)	2000	2037	-5	2032	-32	84498	102%
Participant from Gambia (04 airtickets for 04 participants)	6084	5966	-14	5953	131	78545	98%
Participant from Ghana (04 airtickets for 04 participants)	1620	0	1961	1961	-341	76584	121%
Participant from Guinea (04 airtickets for 04 participants)	2432	0	2479	2479	-47	74105	102%
Participant from Guinea Bissau (04 airtickets for 04 participants)	3280	0	3319	3319	-39	70786	101%
Participant from Liberia (04 airtickets for 04 participants)	3040	0	3129	3129	-89	67657	103%
Participant from Niger (04 airtickets for 04 participants)	2740	3133	-7	3126	-386	64531	114%
Participant from Nigeria (04 airtickets for 04 participants)	2640	0	3188	3188	-548	61343	121%
Participant from Sénégal (04 airtickets for 04 participants)	1600	0	1996	1996	-396	59347	125%
Participant from Sierra Léone (04 airtickets for 04 participants)	3600	3896	-9	3887	-287	55459	108%
Participant from Togo (04 airticket for 04 participants)	2000	1349	-3	1346	654	54113	67%
Participant from Cameroon (01 airticket for 01 participant)	800	0	723	723	77	53391	90%
Tickets for cancellation fees (ATT Secretariat contribution)	5430	0	5430	5430	0	47961	
Terminal allowance for 52 participants (without ivorians participants)	1248		1087	1087	161	46873	87%
Transport allowance for 63 participants (without 11 staff Natcom) (Abidjan - Grand-Bassam - Abidjan)	2520		2049	2049	471	44824	81%
Operating costs						44824	
Venue hire for 3-day training (workshop room for 73 participants and secretariat room)	3360	1416	56	1471	1889	43353	44%
Translation equipment for the workshop (French/English/Portuguese) / group of 73 persons	9000	0	7593	7593	1407	35760	84%
Desk name plate for 74 participants	222	0	219	219	3	35542	99%
Lunch for 74 participants for 3 days (74X3= 222)	5550	4823	1342	6165	-615	29377	111%
Coffee break for 74 participants twice a day for 3 days (74X2X3= 444)	2220	2067	228	2295	-75	27081	103%
Mineral water for 74 participants twice a day for 3 days (74X2X3= 444)	888	689	76	765	123	26316	86%
Mask for participants / pack of 50	120	0	98	98	22	26219	81%
Hand gel for participants / Bottle of 60g	30	0	33	33	-3	26186	109%
DSA (for workshop day) for 04 Resource Persons for 3 days (3x4=12)	1296	0	1064	1064	232	25122	82%
DSA (for non-workshop day) for 04 Resource Persons for 1 day (1x4=4)	588	0	579	579	9	24543	99%
Dinner allowance for 70 participants (without the Resource Persons) X 4 days (70x4=280)	8400	0	7181	7181	1219	17362	85%
Accommodation for 70 participants (without the Resource Persons) X 4 days (70x4=280)	21000	16350	2563	18914	2086	-1551	90%
Box of A4 sheet for the workshop	80	0	49	49	31	-1601	62%
Printer toner pack of 4 colors for workshop	500	0	512	512	-12	-2113	102%
Photocopier toner for the workshop	125	0	124	124	1	-2237	99%
Flap folder for participants	370	0	383	383	-13	-2620	103%
Notepad for participants	148	0	151	151	-3	-2770	102%
Pack of 50 pens for participants	20	0	20	20	0	-2791	102%
Video, photo and media coverage for the workshop for 1 days	750	0	509	509	241	-3300	68%
Banner for the workshop	300	0	263	263	37	-3562	88%
Kakemono for the workshop	302	0	302	302	0	-3864	100%
Translation of PPT presentation by the ATT Secretariat*	0	0	220	220			
Total Direct Costs	100303	41726	55362	97089		0	97%
Total Indirect Support Costs - 7%	7021	2921	3875	6796		0	97%
Total	107324	44647	59238	103885		0	97%

Amount of 1st installment
 Amount of 2nd installment
 Paid by ATT Secretariat from the Fund (*)
 Amount of 3rd installment
 Balance owing to VTF

50002
 43002
 4348
 6533

14 AOUT 2024



Aboubacar S. DIAKITE
 Inspecteur Général de Police
 Chevalier de l'ordre du Mérite Ivoirien